



## McEgan College Transition Year Policy

### 1. General

1.1 The transition year Policy applies to all students who enrol in the mandatory Transition year Programme in McEgan College. It also applies to the parents, guardians and staff of McEgan College. The policy is drafted in consultation with school stakeholders.

### 1.2 Relationship to our school's mission statement and CETB ethos

School mission statement

*"To are equally for all and to promote learning, hard work and responsibility for self in an ordered and disciplined environment".*

McEgan College promotes respect and the development of a community which supports all learners to reach their potential through highly effective Teaching, Learning and Assessment.

*Cork Education and Training Board Ethos*

CETB core values of:

- Excellence in Education
- Care
- Equality
- Community and
- Respect

### 1.3 Content

The following policy has been drafted in consultation with stakeholders of our school community. The Policy complies with the Department of Education requirements in line with the Transition Year Programme.

As with all school policies this should be read in conjunction with McEgan College Child Safeguarding Statement and Risk Assessment, Wellbeing Policy,

Guidance Policy, SEN Policy, AUP, DEIS Plan. Digital Learning Plan and all other relevant guidance documents.

## **1.4 Rationale**

This Policy is in place to support student wellbeing and their educational experience during their Transition year. This policy is in place to inform staff, students and parents of the policy in place regarding the running of TY in McEgan college. It serves to enhance the learning experience of students and to promote independent learning and problem solving.

## **1.5 Aims**

- To promote maturity:
- Maturity in studies by making students more self-directed learners through the development of general, ICT and academic skills.
- Maturity in relation to work and careers by developing work-related skills.
- Personal maturity by providing opportunities to develop communication skills, self-confidence and a sense of responsibility.
- Social maturity by developing greater 'people' skills and more awareness of the world outside school.
- Maturity that will help the student make a more informed choice for their CAO application in 6th year.

## **2 Goals**

- 1-Building Confidence
- 2-Personal Growth

## **4 Key Skills**

- 1-Creativity and Critical thinking
- 2-Working with others
- 3-Communication
- 4-Managing myself

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## **2. Policy Content**

2.1 An information meeting is held for all 3rd year parents and guardians. At this meeting information regarding admission to the Transition year programme is shared with the parents. Both the TY Co Ordinator and the guidance councillor attend this meeting. This is held in March/April of 3rd year.

2.2 All 3rd year students are invited to take part in Transition Year in McEgan College. It is a mandatory year in McEgan College.

2.3 If a student does not wish to enrol in 4th year and instead move directly from 3rd year to 5th year, they must meet the following criteria.

- The student must be at least 16 years of age as of 31st of March of 3rd year.
- The student must have a clear rational for not wishing to enrol in Transition year.eg psychological report.
- The student must hold a meeting with the guidance councillor Mary B Manning to discuss how the decision may affect their progression route after graduating from 6th year.
- Parents / guardians of the student must meet with the principal to give their rational
- Any student who interviews for 5LCA or who may be at risk of early school leaving and is accepted into the LCA programme may go directly from 3rd year to LCA5 without doing Transition year.

### **3. External Application**

3.1 There are 48 places in the Transition year programme. This is two classes of 24 students maximum. The rational for this is that the maximum number in any practical room is 24 students.

3.2 Once all 3rd years students have been assigned a position in Transition Year, the remaining places are open to application from students who wish to transfer from other schools in the local area. Applications for transfer to McEgan College are considered strictly under the terms of the schools Admission Policy in relation to such transfers. The Admission Policy can be accessed at [www.mcegancollege.ie](http://www.mcegancollege.ie).

3.3 Remaining places are open to outside application by Erasmus students. Erasmus students who wish to attend for the full academic year only will be considered.

### **4. Programme Fees**

The Programme Fee is €200 per students. This fee is informed by the activities offered and undertaken during the year. Information regarding payment of fees is provided during the information evening for 3rd year parents. Students who are from disadvantaged socio economic and cultural groups may have subsidised payments or Fees waived. All payments are made through way2pay.

## **5.Visitors:**

5.1 At McEgan College, we recognise that visiting speakers play a valuable role in supplementing, complementing and supporting the TY programme. Visitors or visiting groups are required to adhere to the following guidelines of good practice:

### **5.2**

- All visits are to be relevant, appropriate and planned in line with the TY programme of the school.
- Visitors to the school must be made aware of the Child Protection Policy
- Parents must be made aware of visiting speakers to the classroom and give permission for their child to attend where applicable.
- The class teacher(s) must remain in the classroom with the students.

- All programmes, talks and events should be evaluated by students and teachers after the visit has taken place.

This Policy was adopted by the Board of Management on \_\_\_\_\_.

It has been made available to all members of the school community and is published on the school website.

The policy will be reviewed annually and / or as deemed necessary.

Signed:

Chairperson of the Board of Management

Date:

Signed:

Principal

Date: